Planning Checklist: **LAUNDRY ROOM**

Key Considerations

Use It *How frequently is it used?*
See It *Should it be visible/displayed or behind a door or in a drawer?*
Plug It *Does it require a nearby outlet?*
Count It *How many items need to be accommodated?*
Move It *Is there a more appropriate place for it?*
Toss It *Is it time to dispose of it?*

	Use It					See It		Plug It		Count It	Move It	Toss It	Notes
	Always	Often	Occasional	Seasonal	Seldom	Yes	No	Yes	No				
All the Stuff													
Dirty clothing													
Laundry baskets													
Laundry soap													
Cleaning supplies													
Hanging clothes													
Folded clothes													
Iron/ironing board													
Light bulbs													
Extension cords													
Vacuum													
Brooms													
Mops													
Keys													
Pails													
Brushes													
Cleaning cloths													
Towels													
Shopping bags													
Bulk food													
Extra paper towel													
Extra tissue paper													
Stool													
Trash receptacle													
Pet food													
Other													