

Planning Checklist: **PANTRY**

Key Considerations

Use It *How frequently is it used?*
See It *Should it be visible/displayed or behind a door or in a drawer?*
Plug It *Does it require a nearby outlet?*

Count It *How many items need to be accommodated?*
Move It *Is there a more appropriate place for it?*
Toss It *Is it time to dispose of it?*

	Use It					See It		Plug It		Count It	Move It	Toss It	Notes
	Always	Often	Occasional	Seasonal	Seldom	Yes	No	Yes	No				
All the Stuff													
Non-perishables													
Canned goods													
Dried goods													
Spices/seasonings													
Dishes													
Serving dishes													
Pots/pans													
Bakeware													
Cups/glasses													
Cutlery													
Coffeemaker													
Coffee bean grinder													
Small portable appliances													
Microwave													
Trash/recycle bins													
Paper goods													
Dish towels													
Table linens													
Cleaning supplies													
Cookbooks													
Pet food													
Alcohol													
Beverages													
Bags/wraps													
Brooms/vacuum/stepstool													
Entertainment decor													
Perishables													
Fruit													
Vegetables													
Bread													
Other:													